

FRANKFORT PUBLIC LIBRARY DISTRICT
SPECIAL MEETING OF THE BOARD OF TRUSTEES
FRANKFORT PUBLIC LIBRARY

April 15, 2021

7:10 PM

I. Call to Order

President Look called the meeting to order at 7:18 p.m.

II. Pledge of Allegiance

Attendees recited the Pledge of Allegiance.

III. Roll Call

Trustee Labuda called the roll call.

Present: Trustee Look, Trustee Schneider, Trustee Slovak, Trustee Labuda, Trustee Skibinski, & Trustee Albert

Absent: Trustee Tylk

Also Present: Melissa Rice

Citizens Advisory Committee:

IV. Introduction of Visitors

Trustee-elect Cindy Wagner; Trustee-elect Dave Drisko; Trustee-elect John Karabis; John Keister, owner of John Keister & Associates

V. Public Comment—Agenda Items Only

President Look provided background on director search, which began in January 2021 with the early retirement of Director Gregoire on December 31, 2020. Melissa Rice has acted as Interim Director in addition to her role as Head of Adult Services while John Keister & Associates searches for a new permanent director. Since the March 30th application deadline, John Keister has found six candidates to present to the board in executive session. As the board is transitioning after an election, President Look invited incoming trustees to observe the current board's process.

VI. Executive Session

Personnel 5 ILCS 120/2 (c) (1) "The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity."

Motion made by Trustee Albert and seconded by Trustee Slovak to go into executive session for presentation of director candidates by John Keister, with trustees-elect included as observers, at 7:27 p.m. All trustees voted "Aye." Motion Carried.

Motion made by Trustee Schneider and seconded by Trustee Labuda to end executive session at 8:10 p.m. All trustees voted "Aye." Motion Carried.

VII. Unfinished Business

A. Director Search Update—Informational

1. John Keister proposed two-step interview process, including informal Zoom meetings with candidates, followed by longer in-person visits to interact with library staff. He recommended next round of interviews as soon as possible and is coordinating best times for board, incoming trustees, and candidates to meet. The board and John Keister discussed director interview process and resources to help board members assess candidates. Questions raised regarding involvement of incoming trustees in the interview process and whether the old and new board would both be eligible to vote for the director by the May meeting.

VIII. Public Comment

None.

IX. Trustee Comment

Trustee Schneider is pleased with the library director candidates presented by John Keister. President Look is hopeful and glad to see the incoming trustees engaging in the director search.

X. Adjournment

Motion made by Trustee Schneider and seconded by Trustee Slovak to adjourn the meeting. All trustees voted "Aye." Motion Carried.

President Look adjourned the meeting at 8:40 p.m.

Respectfully Submitted:

Julia Labuda
Secretary

Recorded By:

Jessica Stacy
Recorder