

FRANKFORT PUBLIC LIBRARY DISTRICT  
SPECIAL MEETING OF THE BOARD OF TRUSTEES  
FRANKFORT PUBLIC LIBRARY  
March 23, 2023  
6:00 PM

I. Call to Order

President Look called the meeting to order at 6:04 p.m.

II. Roll Call

Trustee Skibinski called the roll call.

Present: Trustee Schneider (remote attendance), Trustee Wagner, Trustee Look, Trustee Skibinski, Trustee Drisko, Trustee Karabis, & Trustee Knutson

Absent:

Also Present: Amanda Kowalcze, Melissa Rice, & Denise Wargowsky

Citizens Advisory Committee: Katherine Veach, Brooks Stenoish, Jaclyn Freitag, & Julie Terlep

III. Introduction of Visitors

Darren Schretter of StudioGC & Dan Eallonardo of Independent Construction Services, Inc.

IV. Public Comment—Agenda Items Only

None.

V. New Business

A. Building Assessment Study Presentation by StudioGC

1. Presenter shared priority, recommended, and discretionary facility improvements, including potential costs.

- a) Health & Safety Items: Original septic system runs over 900 ft. at improper pitch and should be replaced to prevent backups. Storm system has two connections not shown on blueprints that require investigation. Recommended tactile pavement and safety barriers at drive-up area by main entrance. Staff entrance stairs and railing deteriorating and need repairs. Guardrail needed for drop-off area at garage. Roof hatch requires guardrail for OSHA compliance. Courtyard wall is displaced from foundation and leaning. Mold inspection recommended, due to evidence of water damage on ceiling tiles in various throughout the building. Accessibility concerns with several outdoor areas noted. Other items include accessibility of shelving, maneuvering clearances.

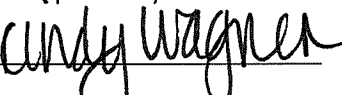
- b) Water Infiltration & Condensation: Reading room requires underground method of drainage to avoid future flooding. Also noted were cracks in outdoor concrete walls, several displaced bricks, and a gap between outdoor wall and recently replaced siding. Window flashing and sealant joints needed.
  - c) Energy Efficiency: Oldest section of building has insufficient insulation and waterproofing. Some windows experiencing calcification and fogging, indicating need for new seals.
  - d) Operations: All discretionary items, such as storage space reconfiguring, and power outlet layouts, including doghouse floor outlets, which limit furniture reconfiguration due to tripping hazards.
2. Estimated construction costs shared do not include price of drawings, bidding, etc. Priorities should be health, safety, & water intrusion items. Accessibility is next recommended priority. Several repair scenarios presented to board, ranging from multiple smaller repair projects over time to a renovation with a small addition.

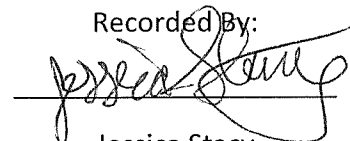
VI. Public Comment  
None.

VII. Trustee Comment  
None.

VIII. Adjournment  
***Motion made by Trustee Skibinski and seconded by Trustee Wagner to adjourn the meeting. All trustees voted "Aye." Motion carried.***

***President Look adjourned the meeting at 7:00 p.m.***

Respectfully Submitted:  
  
Cindy Wagner  
Secretary

Recorded By:  
  
Jessica Stacy  
Recorder