

FRANKFORT PUBLIC LIBRARY DISTRICT  
SPECIAL MEETING OF THE BOARD OF TRUSTEES  
FRANKFORT PUBLIC LIBRARY  
June 17, 2025  
7:00 PM

I. Call to Order

President Look called the meeting to order at 7:00pm

II. Roll Call

Trustee Otway called the roll call.

Present: Trustee Look, Trustee Evenhouse, Trustee Faris, Trustee Meszaros, & Trustee Otway

Absent: Trustee Miner

Also Present: Library Director Amanda Kowalcze, Business Manager Denise Wargowsky

Citizens Advisory Committee: None

III. Introduction of Visitors

None.

IV. Public Comment—Agenda Items Only

None.

V. Executive Session

***Motion made by Trustee Meszaros at 7:06pm to move into executive session for the purpose of discussing the selection of a person to fill the trustee vacancy, as permitted by the Open Meetings Act. Seconded by Trustee Otway. Roll call vote.***

Look	AYE
Evenhouse	AYE
Faris	AYE
Meszaros	AYE
Miner	Absent
Otway	AYE

***Trustees returned from Executive Session at 7:42pm.***

VI. Actions Related to Executive Session Discussion

***Motion made by Trustee Faris to appoint Brooks Stenoish to fill the vacancy for the trustee position. Seconded by Trustee Otway. Roll call vote.***

Look	AYE
Evenhouse	AYE
Faris	AYE
Meszaros	AYE
Miner	Absent
Otway	AYE

***Motion carried.***

President Look will contact Brooks Stenoish to let her know about the Board decision. The Board requested that Director Kowalcze contact the other candidates to thank them for their interest and to invite them to join the Citizens Advisory Committee.

VII. Trustee Orientation

A. Trustee Look, Director Kowalcze, and Business Manager Wargowsky led the group through an orientation presentation, which focused on the following areas: Frankfort Public Library District facts, Board of Trustee & Library Director responsibilities, legal duties of a trustee, library district funding, library law, and library structures and organizations.

Trustee Look left the meeting at 8:02PM.

B. Director Kowalcze led the group on a tour of the Library building.

VIII. Public Comment

None.

IX. Adjournment

***Motion made by Trustee Meszaros and seconded by Trustee Faris to adjourn the meeting. All trustees voted "Aye." Motion carried.***

***Vice President Evenhouse adjourned the meeting at 8:59PM.***

Respectfully Submitted:

Jeffrey Otway  
Secretary

Recorded By:

Amanda Kowalcze  
Library Director

