

FRANKFORT PUBLIC LIBRARY DISTRICT  
BUILDING & GROUNDS COMMITTEE MEETING  
FRANKFORT PUBLIC LIBRARY

July 23, 2025

5:00PM

I. Call to Order

The meeting was called to order at 5:03 PM.

II. Roll Call

Present: Trustee Faris, Trustee Miner, & Trustee Stenoish

Absent: None

Also Present: Director Kowalcze

III. Introduction of Visitors

None

IV. Old Business

None.

V. New Business

A. Building Updates

1. Director Kowalcze shared some recent building updates, including work that needed to be done to replace a condenser fan in one of the Library's RTUs, and the replacement of a motor in the exterior automatic entrance doors.

B. FY2026 Capital Priorities Review

1. The Committee reviewed the list of projects on the FY2026 Capital Priorities, with Director Kowalcze providing history and context for the various building projects.

2. The Committee selected some of the projects to start soliciting proposals for, including removing the cypress tree, replacing the vestibule heater, replacing the air curtain, and upgrading the baseboard heater in the west end restroom, and replacing the sorting room flooring. Director Kowalcze will start gathering proposals for these projects for the Committee to review.

3. The Committee discussed potential sources for mulch for the Library which would lower costs. There was discussion of strategically utilizing free or low cost mulch in locations where undyed mulch would be less remarkable.

4. The Committee discussed the history of the Reading Room project, and the Construction Grant that the Library pursued to address the water intrusion issues. Director Kowalcze shared that she asked StudioGC to solicit additional quotes for engineering design, in order to lower the proposal cost. StudioGC will providing a revised proposal for the August Board Meeting.

C. Next Meeting

1. The Committee set a next meeting date of Wednesday, August 20 at 5pm.

VI. Public Comment  
None

VII. Adjournment  
Meeting adjourned at 6:01 PM.

Recorded By:

Amanda Kowalcze  
*Library Director*