

FRANKFORT PUBLIC LIBRARY DISTRICT
BUILDING & GROUNDS COMMITTEE MEETING
FRANKFORT PUBLIC LIBRARY
February 16, 2022
11AM

I. Call to Order

The meeting was called to order at 11AM.

II. Roll Call

Present: Trustee Drisko, Trustee Schneider, and Director Kowalcze

Absent: None

Also Present: None

III. Introduction of Visitors

None

IV. Old Business

A. Review FY2022-2023 Capital Needs Priority List & Future Needs Lists

1. The Committee reviewed the draft of the Capital Needs Priority List for FY2022-23 and also the new Future Priority List. The estimate received for adding new light switches was much higher than expected at \$10,000, so Director Kowalcze will find additional estimates. Looking at the major systems upgrades on the Lists, the Committee felt that the Feasibility Study, originally planned for 2020, should be moved to the Priority 1 status on the list. Getting a look at the building & grounds as a whole by an outside expert may help us determine which projects should be prioritized and which should be combined into larger projects. Director Kowalcze also added a new security camera system to the priorities, as our current system has gotten outdated and we could use additional camera coverage. It was decided to present these two lists to the entire Board at the February Board Meeting.

V. New Business

A. East End HVAC Replacement

1. As the ComEd High Energy Efficiency Pilot Program is not going to move forward for us, the Committee discussed next steps for the East End HVAC replacement project. Director Kowalcze is going to begin reaching out to project leads or HVAC engineers for proposals to coordinate the project on the Library's behalf. We cannot start to get estimates for the project as a whole until we have a replacement list compiled by an engineer or architect.

B. Reading Room

1. The civil engineer is still waiting on feedback from the IL Department of Transportation regarding if we could run drainage pipes out to the swale. We are hoping to get an update shortly. Temporarily, Director Kowalcze is going to have Steve put up some paneling so that the room can be used while we wait for a project plan.

VI. Public Comment

None.

VII. Adjournment

Meeting adjourned at 12:47PM.

Recorded By:

Amanda Kowalcze
Library Director