

Donor Acknowledgement Wall



Donations in amounts of \$500.00 or greater may be acknowledged in the form of a plaque on the Library's Donor Acknowledgement Wall. The Wall reflects donations in three donor tiers:

- \$500-\$1,499
- \$1,500-\$4,999
- \$5,000 or more

The tiers are indicated in the color and size of the plaque. Multiple donations in honor of or in memory of an individual may be combined to meet the donation tier thresholds. New tiles are printed on a quarterly basis, so there may be a delay in new donations being reflected. Donor Acknowledgment Plaques are subject to availability.

Acknowledgment Format

Donors may choose to be acknowledged in one of several formats. Any requests outside of the following formats requires prior approval from the Library Director:

- John Doe
- The Doe Family
- Company Name, Inc.
- In Memory of John Doe

Acknowledgement should read:

Donation Information

Total Gift: \$

This gift should be: Applied as the Library sees fit Applied to*:

Method of Payment: Cash Check Paypal

*Please note that targeted donations are subject to approval.

Contact Information

Donor Name:

Donor Business, if Applicable:

Donor Address:

City/State/Zip:

Phone:

Email:

Please also notify (other than the donor):

Name:

Address:

City/State/Zip:

Email:

I have read the Donation Policy of the Frankfort Public Library District and agree that the provisions are acceptable.

Donor signature: _____

Date: _____

Please make checks payable to the *Frankfort Public Library District*.