

ORDINANCE 23-01

ANNUAL BUDGET AND APPROPRIATION ORDINANCE FOR THE FISCAL YEAR BEGINNING THE 1ST DAY OF JULY, 2023 AND ENDING THE 30TH DAY OF JUNE 2024 FOR THE FRANKFORT PUBLIC LIBRARY DISTRICT

WHEREAS, this ordinance has been available in tentative form for public inspection more than 30 days prior to its passage; and

WHEREAS, a public hearing was held as to such budget on August 24, 2023, notice of which was given at least thirty (30) days prior as required by law; and

WHEREAS, all other legal requirements have been duly complied with by the Board of Library Trustees of the Frankfort Public Library District;

NOW THEREFORE, BE IT ORDAINED by the Board of Trustees of the Frankfort Public Library District, Cook and Will Counties, Illinois as follows:

Section 1: That the estimate of the anticipated cash receipts and expenditures for the fiscal year, beginning July 1, 2023 and ending June 30, 2024, are as follows:

Cash on Hand 7/1/2023:	\$1,044,590
Revenue from sources other than tax levy:	\$178,297
Revenue from real estate taxes:	\$2,822,825
Total of Cash and Estimated Receipts:	\$3,001,122
Estimate of Expenditures 7/1/23 to 6/30/24:	\$2,981,116
Estimate of Cash on Hand 6/30/2024:	\$1,064,596

Section 2: That the following sums, or so much thereof as may be authorized by law, are deemed necessary to defray all necessary expenses and liabilities of the Frankfort Public Library District, and such sums being enumerated under the column headed by "Budget" are hereby budgeted for the fiscal year beginning July 1, 2023, and ending June 30, 2024, and the sums enumerated under the column headed "Appropriation" be and the same are hereby appropriated for the fiscal year beginning July 1, 2023, and ending June 30, 2024.

FOR CORPORATE PURPOSES [75 ILCS 16/35-5]:

Account		Budget	Appropriation
	Library Materials		
105000	Total Adult Materials	136,750	170,938

150500	Total Youth Materials	50,500	63,125
	Programs		
105360	Programming	25,690	32,113
105300	Outreach	1,200	1,500
	Operations Expenditures		
105310	Circulation System	45,000	56,250
105315	Technology	78,500	109,900
105320	Office & Library Equipment	32,000	40,000
105325	Library Furniture & Fixture	5,000	16,250
105330	Office & Library Supplies	8,000	10,000
105332	Learning Lab Supplies & Equip	2,500	3,125
105335	Technical Processing Supplies	9,000	11,250
105340	Marketing and Promotion	20,000	25,000
105370	Telephone	10,000	12,500
105400	Legal Fees and Publications	8,000	10,000
105410	Professional Service Contracts	45,000	56,250
105480	Donation Expenses	16,500	33,000
105490	Grant Expenses	0	70,000
206000	Principal Payment	133,333	146,667
206010	Interest Payment	44,062	55,078
256800	Capital Projects Fund	0	282,904
	Personnel		
66000	Wages and Salaries (Payroll Expenses)	1,602,330	2,002,912
66010	Payroll Taxes	32,913	41,141
66020	Health Insurance	127,990	159,988
105358	Library Staff Activities and Program Supplies	4,500	5,625
105350	Professional Development	8,500	10,625
TBD	Tuition Reimbursement	4,000	5,000
	Contingency		
	Contingency	0	50,000
	Total Corporate Fund:	2,451,268	3,481,139

The foregoing appropriation is hereby appropriated from the general property tax for corporate purposes.

FOR SOCIAL SECURITY FUND PURPOSES [40 ILCS 5/21-110; 21-110.1]:

Account		Budget	Appropriation
66010	Social Security	98,104	122,630

The foregoing appropriation is hereby appropriated from the proceeds of a special tax to pay the library district's contribution to Social Security/FICA and is in addition to all other library district taxes as provided by law.

FOR ILL. MUNICIPAL RETIREMENT FUND [40 ILCS 5/7-105; 7-171]:

Account		Budget	Appropriation
66030	IMRF	152,344	190,430

The foregoing appropriation is hereby appropriated from the proceeds of a special tax for the participation in the Illinois Municipal Retirement Fund and is in addition to all other library district taxes as provided by law.

FOR AUDIT PURPOSES [75 ILCS 16/30-45 and 50 ILCS 310/9]:

Account		Budget	Appropriation
145000	Audit	8,000	10,000

The foregoing appropriation is hereby appropriated from the proceeds of a special tax for audit purposes and is in addition to all other library district taxes as provided by law.

FOR LIABILITY, WORKERS' COMPENSATION AND UNEMPLOYMENT INSURANCE, [745 ILCS 10/9-107]:

Account		Budget	Appropriation
155000	Public Liability Insurance	23,000	28,750
175000	Workers Comp	2,400	3,000
	Risk Management Program (including fire and security alarms, snow removal, fire suppression system)	18,000	22,500
	Total Liability Fund:	43,400	54,250

The foregoing appropriation is hereby appropriated from the proceeds of a special tax for

public liability insurance, unemployment insurance, worker's compensation insurance, and liability risk reduction, and is in addition to all other library district taxes as provided by law.

FOR BUILDING & SITE FUND: [75 ILCS 16/35-5]:

Account	Budget	Appropriation
185150 Building Utilities	76,000	98,800
185300 Building Maintenance	142,000	213,000
185330 Building Supplies	10,000	15,000
Total Building & Site Fund:	228,000	326,800

The foregoing appropriation is hereby appropriated from the proceeds of a special for the purpose of purchase, construction, and maintenance of sites and buildings and equipment, and is in addition to all other library district taxes as provided by law.

WORKING CASH FUND (To meet demands for ordinary, necessary and committed expenditures for library purposes.) [75 ILCS 16/35-35]:

Account	Budget	Appropriation
Working Cash Fund	0	193,506

FOR SPECIAL RESERVE FUND [75 ILCS 16/40-50]:

Account	Budget	Appropriation
Building Repair or Construction	0	140,000
Total Special Reserve Fund:	0	140,000

The foregoing appropriation is hereby appropriated from the balances of the proceeds received annually from public library taxes unexpended and accumulated pursuant to 75 Illinois Compiled Statutes 16/40-50.

Section 3: Summary of Appropriations:

Total Appropriation for Corporate Fund:	3,481,139
Total Appropriation for Social Security Fund:	122,630
Total Appropriation for IMRF Fund:	190,430

Total Appropriation for Audit Fund:	10,000
Total Appropriation for Liability Fund:	54,250
Total Appropriation for Building & Site Fund:	326,800
Total Working Cash Fund:	193,506
Total Special Reserve Fund:	140,000
	\$ 4,518,755

Section 4: All unexpended balances of items or items of any general appropriation in this ordinance be expended in making up any insufficiency to any other item or items in the same general appropriation made by this ordinance.

Section 5: Any unexpended balances in the General Library Fund, and Maintenance Fund appropriations may be deposited into the Special Reserve Fund pursuant to a plan in accordance with Article 40 of Chapter 75, Illinois Compiled Statutes.

Section 6: The invalidity of any item or section of this ordinance shall not affect the validity of the whole or any other part thereof.

Section 7: The Secretary is hereby directed to have this Ordinance published in accordance with the provisions of the Illinois Compiled Statutes.

Section 8: This Ordinance shall be in full force and effect following its passage, approval, and publication as provided by law.

Passed by the Board of Library Trustees of the Frankfort Public Library District and approved by the President thereof this 24th day of August, 2023.

AYES: 6

NAYS: 0

ABSENT: 1 ABSTAIN: 0

BOARD OF LIBRARY TRUSTEES OF
FRANKFORT PUBLIC LIBRARY DISTRICT

By: *Janette L. Loh*
Its President

ATTEST:
Andi Wagner *Leann Rant*
Secretary

STATE OF ILLINOIS)
)
COUNTY OF WILL) SS.


CERTIFICATE

I, Jennifer Knutson, do hereby certify that I am the duly appointed, qualified and now acting Secretary of the Frankfort Public Library District in the Counties of Cook and will, State of Illinois; that attached hereto is a true and correct copy of the Annual Budget and Appropriation Ordinance No. 23-01 for the fiscal year July 1, 2023 to June 30, 2024.

I further certify that the Annual Budget and Appropriation Ordinance was duly passed by the Board of Trustees of said Library District at a meeting thereof held on the 24th day of August, 2023; that said Ordinance was duly passed by yea and nay vote thereon with at least a majority of all the Board of Trustees having voted yea on the adoption and passage thereof and approved in accordance with the laws of the State of Illinois pursuant to the notice and publication thereof as required by law.

I further certify that said Annual Budget and Appropriation Ordinance contains an estimate of revenues, by sources, anticipated to be received by the Frankfort Public Library District in the fiscal year.

IN WITNESS WHEREOF, I have signed my name in my official capacity as the Secretary of the Board of Trustees of the Frankfort Public Library District, at Frankfort, Illinois, this 24th day of August, 2023.



Jennifer Knutson
Secretary
Frankfort Public Library District