



Meeting of the Board of Trustees  
10/27/2022 7:00pm  
21119 S. Pfeiffer Rd, Frankfort, IL 60423

## REGULAR MEETING AGENDA

1. Call to Order
2. Pledge
3. Roll Call
4. Introduction of Visitors
5. Public Comment – Agenda Items Only †
6. Minutes for Approval
  - a. Board Meeting September 22, 2022 (Action)  
*Motion to approve the Minutes of the 9/22/22 Meetings.*
7. Fiscal Year 2021-2022 Audit
  - a. Presentation of the FY 2021-2022 Financial Audit—Illinois NFP Audit & Tax, LLP. (Action: Roll Call Vote)  
*Motion to accept the FY 2021-2022 Annual Audit as presented.*
8. Treasurer’s Report – September 2022
  - a. Review of Bills, MasterCard, Amazon: September 2022 (Action: Roll Call Vote)  
*Motion to approve the September Bills.*
  - b. Maintenance expenses
  - c. Line of Credit Status
  - d. Expense vs Budget
  - e. Balance sheet: September 2022
  - f. FY 2022-2023 First Quarter Working Budget Review
9. Committee Reports
  - a. Finance Committee
  - b. Policy & Personnel Committee
  - c. Building & Grounds Committee
  - d. Strategic Plan Committee
10. Correspondence
  - a. None
11. Unfinished Business
  - a. None
12. New Business
  - a. Building and Site Fund Transfer to General Fund (Action: Roll Call Vote)  
*Motion to transfer funds from the Building and Site Fund to the General Fund, to repay obligation incurred in a previous fiscal year.*
  - b. Finance and Purchasing Policy (Action)  
*Motion to approve the Finance and Purchasing Policy as revised.*
  - c. Additional Trustee Check Signer (Action)  
*Motion to approve an additional trustee check signer to the Library’s checking accounts.*
  - d. Fund Balance Policy  
*Motion to approve the Fund Balance Policy as revised.*
  - e. Citizens Advisory Committee

f. Standards for IL Public Libraries Review: Ch. 8-10

**13. Director's Report**

**14. Public Comment on Library Business in General †**

**15. Trustee Comment**

**16. Adjournment**

† Appropriate comments from the public will be welcome at the beginning of this meeting, on topics specified on the Meeting Agenda. Appropriate comments from the public will be welcome at the end of this meeting on any subject germane to the Library District. Comments will be strictly limited to 3 minutes during each period and subject to additional limitations set forth in the Public Comment Policy. A complete version of the Public Comment Policy is available upon request.