



Meeting of the Board of Trustees
11/16/2023 7:00pm
21119 S. Pfeiffer Rd, Frankfort, IL 60423

REGULAR MEETING AGENDA

1. Call to Order
2. Pledge
3. Roll Call
4. Introduction of Visitors
5. Public Comment – Agenda Items Only †
6. Minutes for Approval
 - a. Regular Board Meeting October 26, 2023
Motion to approve the Minutes of the Regular Board Meeting on 10/26/23.
7. Treasurer’s Report – October 2023
 - a. Review of Bills, MasterCard: October 2023 (Action: Roll Call Vote)
Motion to approve the October Bills.
 - b. Maintenance expenses
 - c. Capital Projects Fund Status
 - d. Expense vs Budget
 - e. Balance sheet: October 2023
 - f. First Quarter Financial Review
8. Committee Reports
 - a. Finance Committee
 - b. Policy & Personnel Committee
 - c. Building & Grounds Committee
 - d. Strategic Plan Committee
9. Correspondence
 - a. Communication from Richton Park Public Library District
10. Unfinished Business
 - a. Building Design Project
11. New Business
 - a. Staff Inservice Day on October 18, 2024 (Action)
Motion to close the Library to the public on Friday, October 18, 2024, for an all staff training day.
 - b. Approval of the Library calendar and holidays for 2023 (Action)
Motion to approve the Library calendar and holidays for 2023.
 - c. Approval of the Board of Trustees meeting calendar for 2023 (Action)
Motion to approve the Board of Trustees meeting calendar for 2023.
 - d. Board Business Calendar
 - e. December Board Meeting
12. Director’s Report
13. Public Comment on Library Business in General †
14. Trustee Comment
15. Adjournment

† Appropriate comments from the public will be welcome at the beginning of this meeting, on topics specified on the Meeting Agenda. Appropriate comments from the public will be welcome at the end of this meeting on any subject germane to the Library District. Comments will be strictly limited to 3 minutes during each period and subject to additional limitations set forth in the Public Comment Policy. A complete version of the Public Comment Policy is available upon request.