



Meeting of the Board of Trustees
3/28/2024 7:00pm
21119 S. Pfeiffer Rd, Frankfort, IL 60423

DECENNIAL COMMITTEE ON LOCAL GOVERNMENT EFFICIENCY

1. Call to Order
2. Roll Call
3. Introduction of Visitors
4. Minutes for Approval
 - a. Decennial Committee Meeting February 22, 2024 (Action)
Motion to approve the Minutes of the Decennial Committee Meeting on 2/22/2024.
5. Old Business
 - a. None
6. New Business
 - a. Acceptance of the Committee Report on Local Government Efficiency (Action)
Motion to accept the Report for Compliance with Decennial Committees on Local Government Efficiency Act.
7. Survey of Residents
8. Public Comment †
9. Adjournment

REGULAR MEETING AGENDA

1. Call to Order
2. Pledge
3. Roll Call
4. Introduction of Visitors
5. Public Comment – Agenda Items Only †
6. Minutes for Approval
 - a. Regular Board Meeting February 22, 2024 (Action)
Motion to approve the Minutes of the Regular Board Meeting on 2/22/2024.
7. Treasurer’s Report – February 2024
 - a. Review of Bills, MasterCard: February 2024 (Action: Roll Call Vote)
Motion to approve the February Bills.
 - b. Maintenance expenses
 - c. Capital Projects Fund Status
 - d. Expense vs Budget
 - e. Balance sheet: February 2024
8. Committee Reports
 - a. Finance Committee
 - b. Policy & Personnel Committee
 - c. Building & Grounds Committee
 - i. Maintenance Checklist Quarterly Review
 - d. Strategic Plan Committee

9. Correspondence

- a. Thank you from the Frankfort Terrace
- b. Thank you from the Cancer Support Center
- c. Letter Re: Trustee Vacancy from Illinois State Library

10. Unfinished Business

- a. Required and Recommended Renovation Work Project
 - i. Recent local library projects
 - ii. Master Planning
 - iii. Library Foundation and Fundraising
- b. Trustee Vacancy

11. Executive Session – Trustee Applicant Discussion

Motion to adjourn to closed session to discuss the selection of a person to fill a public office as permitted by the Open Meetings Act, 5 ILCS 120/2(c)(3).

12. New Business

- a. Freedom of Information Act Policy (Action)
Motion to approve the FOIA Policy, hereafter known as the Freedom of Information Act (FOIA) Policy as amended, to update FOIA contact information.
- b. FY 2024-2025 Capital Priorities (Action: Roll Call Vote)
Motion to approve the FY2024-2025 Capital Priorities.
- c. Light Controller and Light Switch Proposals (Action: Roll Call Vote)
Motion to approve the lighting contactors and switch controls proposal from Excel Electric in the amount of \$11,240.00.
- d. Loading Dock Safety Rails Proposal (Action: Roll Call Vote)
Motion to approve the proposal for concrete repair and the installation of new safety and hand rails by C&J Construction in the amount of \$12,340.00.
- e. Circulation Rule Changes

13. Director's Report

14. Public Comment on Library Business in General †

15. Trustee Comment

16. Adjournment

† Appropriate comments from the public will be welcome at the beginning of this meeting, on topics specified on the Meeting Agenda. Appropriate comments from the public will be welcome at the end of this meeting on any subject germane to the Library District. Comments will be strictly limited to 3 minutes during each period and subject to additional limitations set forth in the Public Comment Policy. A complete version of the Public Comment Policy is available upon request.