



Meeting of the Board of Trustees
6/22/2023 7:00pm
21119 S. Pfeiffer Rd, Frankfort, IL 60423

REGULAR MEETING AGENDA

1. Call to Order
2. Pledge
3. Roll Call
4. Introduction of Visitors
5. Public Comment – Agenda Items Only †
6. Minutes for Approval
 - a. Regular Board Meeting May 25, 2023
 - b. Decennial Committee Meeting May 25, 2023
Motion to approve the Minutes of the Regular Board Meeting on 5/25/23 and the Decennial Committee Meeting on 5/23/23.
7. Treasurer’s Report – May 2023
 - a. Review of Bills, MasterCard: May 2023 (Action: Roll Call Vote)
Motion to approve the May Bills.
 - b. Maintenance expenses
 - c. Capital Projects Fund Status
 - d. Expense vs Budget
 - e. Balance sheet: May 2023
8. Committee Reports
 - a. Finance Committee
 - b. Policy & Personnel Committee
 - c. Building & Grounds Committee
 - d. Strategic Plan Committee
9. Correspondence
 - a. None
10. Unfinished Business
 - a. Building Sealant Project (Action: Roll Call Vote)
Motion to accept the base bid from IWS for sealant replacement and related work on the 1977 and 1998 exteriors in the amount of \$23,800, to be paid out of the Capital Projects Fund.
 - b. Courtyard Fence Replacement (Action: Roll Call Vote)
Motion to accept the proposal from K Brothers Fence for the construction of a new courtyard fence in the amount of \$7,049, to be paid out of the Capital Projects Fund.
 - c. Library Parking Lot Sealcoating (Action: Roll Call Vote)
Motion to accept the proposal from Newline Paving Services for patching, sealcoating, and striping the parking lot in the amount of \$16,661, to be paid out of the Capital Projects Fund.
 - d. Parking Lot Project One-Day Library Closure (Action)
 - e. FY2023-2024 Capital Priorities (Action: Roll Call Vote)
Motion to approve the Capital Priorities for Fiscal Year 2023-2024.
 - f. Meeting Room Policy (Action)
Motion to approve the Meeting Room Policy as amended.

11. New Business

- a. Additional Trustee Check Signer (Action: Roll Call Vote)

Motion to approve an additional trustee check signer to the Library's checking accounts.

- b. Non-Resident Library Card (Action)

Motion to participate in the State Library's non-resident card program for FY22-23 using the General Mathematical Formula fee method and waiving fees for applicants under the age of 18.

- c. IMRF One-Time Payment (Action: Roll Call Vote)

Motion to approve a one-time payment to IMRF in the amount of \$8,400 to pay off the remaining balance on our Early Retirement Incentive Reserve Account.

- d. Citizen's Advisory Committee
- e. New Illinois Public Act 103-0100

12. Director's Report

13. Executive Session—Library Director's Annual Review

Motion to adjourn to closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body as permitted by the Open Meetings Act, 5 ILCS 120/2(c)(5)

14. Actions related to Executive Session Discussion

15. Public Comment on Library Business in General †

16. Trustee Comment

17. Adjournment

† Appropriate comments from the public will be welcome at the beginning of this meeting, on topics specified on the Meeting Agenda. Appropriate comments from the public will be welcome at the end of this meeting on any subject germane to the Library District. Comments will be strictly limited to 3 minutes during each period and subject to additional limitations set forth in the Public Comment Policy. A complete version of the Public Comment Policy is available upon request.