



Meeting of the Board of Trustees  
1/26/2023 7:00pm  
21119 S. Pfeiffer Rd, Frankfort, IL 60423

## REGULAR MEETING AGENDA

1. Call to Order
2. Pledge
3. Roll Call
4. Introduction of Visitors
5. Public Comment – Agenda Items Only †
6. Minutes for Approval
  - a. Board Meeting November 17, 2022 (Action)  
*Motion to approve the Minutes of the 11/17/22 Meeting.*
7. Treasurer’s Report – November & December 2022
  - a. Review of Bills, MasterCard: November & December 2022 (Action: Roll Call Vote)  
*Motion to approve the November and December Bills.*
  - b. Maintenance expenses
  - c. Line of Credit Status
  - d. Expense vs Budget
  - e. Balance sheet: December 2022
8. Committee Reports
  - a. Finance Committee: Mid-Year Review
  - b. Policy & Personnel Committee: Mid-Year Review
  - c. Building & Grounds Committee: Mid-Year Review
  - d. Strategic Plan Committee: Mid-Year Review
9. Correspondence
  - a. None
10. Unfinished Business
  - a. Welcome Citizen’s Advisory Committee
11. New Business
  - a. Building Assessment Study—Presentation by StudioGC
  - b. Building Asbestos Survey (Action: Roll Call Vote)  
*Motion to approve funding the Midwest Environmental Consulting Services Limited NESHAP Asbestos Survey out of the Line of Credit.*
  - c. Library Bank Account: Wintrust MaxSafe Money Market  
*Motion to approve converting the Library’s two current standard money markets into two separate Wintrust MaxSafe Public Funds Money Market accounts.*
  - d. Library Bank Account: Account Consolidation  
*Motion to approve combining the Library’s two checking accounts by closing our dedicated Payroll checking account.*
  - e. NIMEC (Northern Illinois Municipal Electric Collaborative) Contract Renewal Resolution  
*Motion to continue participation in the Northern Illinois Municipal Electric Collaborative (NIMEC) and to authorize the Director to approve a contract with the lowest cost electricity provider for a period of up to 36 months.*

- f. Personnel Policy Update: Bereavement Leave (Action)  
*Motion to amend the Bereavement Leave portion of the Personnel Policy to be compliant with the Family Bereavement Leave Act.*
- g. Open Closed Session Meeting Minutes to the Public (Action)  
*Motion to open certain Closed Session Minutes to the Public and keep still privileged minutes closed.*
- h. Board Meeting Recordings (Action)  
*Motion to approve the destruction of all recordings of remote regular and special Board Meetings older than 18 months and certain closed session meeting recordings older than 18 months.*

**12. Director's Report**

**13. Public Comment on Library Business in General †**

**14. Trustee Comment**

**15. Adjournment**

† Appropriate comments from the public will be welcome at the beginning of this meeting, on topics specified on the Meeting Agenda. Appropriate comments from the public will be welcome at the end of this meeting on any subject germane to the Library District. Comments will be strictly limited to 3 minutes during each period and subject to additional limitations set forth in the Public Comment Policy. A complete version of the Public Comment Policy is available upon request.