



FRANKFORT
PUBLIC LIBRARY DISTRICT
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Meeting of the Board of Trustees Agenda 7/23/2020 7:00 P.M.

Meeting location: Frankfort Public Library 21119 S. Pfeiffer Rd.

Frankfort, IL 60423

AGENDA

1. Call to Order
2. Pledge
3. Roll Call
4. Introduction of Visitors
5. Public Comment – Agenda Items Only †
6. Approval of Minutes of the 6/25/2020 regular meeting (Action)
Please review and send questions 48 hrs. prior to meeting

Motion 2nd; Discuss; Vote

7. Treasurer's Report – June, 2020
 - a. Balance sheet June, 2020
 - b. Review of Bills, Amazon exp., Visa exp. – June, 2020 (Action)
Please review and send questions 48 hrs. prior to meeting

Motion to approve the bills 2nd; Discuss; Vote

- c. Profit & Loss vs Last Year (Info)
- d. Maintenance Expense YTD
- e. Budget vs. Expense Full year, July, 2019 – June, 2020
Please review and send questions 48 hrs. prior to meeting

8. Correspondence
 - a. Rene Leyva
9. Old Business (Action)
 - a. Policy on Race and Equality

Motion to approve the Policy on Race and Equality 2nd; Discuss; Vote

- b. Citizens Committee Mentoring
10. NEW BUSINESS
 - a. Building Maintenance Tax Ordinance (Action)
 - i levy of an additional tax of 0.02% of the Equalized Assessed Valuation
 - ii Note: Not in addition to regular levy, just levied separately

Motion to approve the Building Maintenance Tax Levy (2nd; Discuss; Vote)

b. Non-Resident Library Card Resolution

- i Annual resolution setting the fee by formula for a non-resident living in an unserved area closer to our library than any other library.

Motion to approve the Annual Resolution Authorizing Public Library District Non-Resident Cards (2nd; Discuss; Vote)

c. Library Hours after Labor Day

- i No Sunday hours

d. Trustee Vacancy Protocol

- i Board of Trustees has 60 calendar days from the regular Board meeting following the vacancy to fill the seat.
- ii Publish a notice of the vacancy within 15 calendar days of the Regular Board meeting following the vacancy.
- iii Candidates must submit a letter within 15 calendar days of publication of the notice of vacancy.
- iv Interviews
- v Voting by 10/22/20 Board Meeting

11. Librarian's Report

- i Ongoing Phase IV Reopening Status
- ii Construction Status
 - 1. Roof
 - 2. Ceiling & Wall
 - 3. Parking Lot & Sewer
- iii Programming Planning
 - 1. Sun Sails in Youth Courtyard
- iv November Election Day holiday

12. Public Comment on Library Business in General †

13. *Executive Session – if necessary*

14. Trustee Comment

15. Adjournment

† Appropriate comments from the public will be welcome at the beginning of this meeting, exclusively regarding items listed on the agenda.

Appropriate comments from the public will be welcome at the end of this meeting on any subject germane to the Library District. Comments will be strictly limited to 3 minutes during each period and subject to additional limitations set forth in the Public Comment Policy. A complete version of the Public Comment Policy is available upon request.