



FRANKFORT
PUBLIC LIBRARY DISTRICT
imagination • information • innovation

Meeting of the Board of Trustees Agenda 01/23/2020 7:00 P.M.

Meeting location: Frankfort Public Library 21119 S. Pfeiffer Rd.

Frankfort, IL 60423

AGENDA

1. Call to Order
2. Pledge
3. Roll Call
4. Introduction of Visitors
5. Public Comment – Agenda Items Only †
6. Approval of Minutes of the 12/12/2019 meeting *Please review* (Action)
and send questions prior to meeting

Motion to approve the Minutes of the December 12 meeting (2nd; Discuss; Vote)

7. Treasurer's Report – December, 2019
 - a. Balance sheet December 31, 2019
 - b. Review of Bills – December, 2019 – *Please review and* (Action)
send questions prior to meeting

Motion to approve the bills for December, 2019 (2nd; Discuss; Vote)

- c. Corrected Audit for FY2018-2019 (Action)

Motion to accept the Corrected Audit for FY2018-2019 (2nd; Discuss; Vote)

- d. Profit & Loss vs Last Year (Info)
- e. Expense vs Budget First Half FY2019-2020
 - i Maintenance Expense Detail – Maintenance Budget Detail

8. Correspondence

- a. Letter of Concern to Lauterbach & Amen (Action)

Motion to approve Letter of Concern to Lauterbach & Amen (2nd; Discuss; Vote)

9. Old Business –

10. New Business

- a. Borrowing Resolution 2019-04 (Action)

Motion to approve Resolution 2019-04 Borrowing (2nd; Discuss; Vote)

- b. Personnel Handbook changes updating drug use and (Action)
FMLA applications re: gender and sexual violence.

Motion to approve Personnel Policy Revision JAN 2020 (2nd; Discuss; Vote)

- c. Sexual Harassment Policy update (Action)

Motion to approve Sexual Harassment Policy Revision 3.0 (2nd; Discuss; Vote)

- d. Building Renewal Project Plan
 - i Loan Refinance closing
 - ii RFP – Remodel Feasibility Study
 - e. Finance Committee monthly meeting calendar (Discuss)
 - i Attendance / Commitment
11. Librarian's Report
- a. Raffles regulations
 - b. Alcohol regulations
 - c. Cannabis regulations
 - d. Beyond SWAN
 - i Find More Illinois
 - ii OCLC - WorldCat
 - iii Museum Passes
 - iv Non-book, non-media
12. Public Comment on Library Business in General †
13. *Executive Session – if necessary*
14. Trustee Comment
15. Adjournment

† Appropriate comments from the public will be welcome at the beginning of this meeting, on any subject germane to the Library District.

Appropriate comments from the public will be welcome at the end of this meeting, exclusively regarding items discussed during this meeting. Comments will be strictly limited to 3 minutes during each period and subject to additional limitations set forth in the Public Comment Policy. A complete version of the Public Comment Policy is available upon request.