



FRANKFORT
PUBLIC LIBRARY DISTRICT
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Meeting of the Board of Trustees
2/23/2023 7:00pm
21119 S. Pfeiffer Rd, Frankfort, IL 60423

REGULAR MEETING AGENDA

1. Call to Order
2. Pledge
3. Roll Call
4. Introduction of Visitors
5. Public Comment – Agenda Items Only †
6. Minutes for Approval
 - a. Board Meeting January 26, 2023 (Action)
Motion to approve the Minutes of the 1/26/23 Meeting.
7. Treasurer’s Report – January 2023
 - a. Review of Bills, MasterCard: January 2023 (Action: Roll Call Vote)
Motion to approve the January Bills.
 - b. Maintenance expenses
 - c. Capital Projects Fund Status
 - d. Expense vs Budget
 - e. Balance sheet: January 2023
8. Committee Reports
 - a. Finance Committee
 - b. Policy & Personnel Committee
 - c. Building & Grounds Committee
 - d. Strategic Plan Committee
9. Correspondence
 - a. None
10. Unfinished Business
 - a. Building Assessment Study
11. New Business
 - a. Personnel Policy: Birthday Holiday
Motion to approve the Birthday Holiday section of the Personnel Policy as amended.
 - b. Personnel Policy: Sick Leave
Motion to approve the Sick Leave section of the Personnel Policy as amended.
 - c. Personnel Policy: Voting Time Leave, Blood Donation Leave, and Volunteer Emergency Worker Leave
Motion to add Voting Time Leave, Blood Donation Leave, and Volunteer Emergency Worker Leave to the Personnel Policy.
 - d. Personnel Policy: Vacation Leave
Motion to approve the Vacation section of the Personnel Policy as amended, effective April 1, 2023.
Motion to approve the Legacy Vacation Accrual for current full-time employees.
 - e. Standards for IL Public Libraries Review: Ch. 1-3
 - f. Building Tour

12. Director's Report

13. Public Comment on Library Business in General †

14. Trustee Comment

15. Adjournment

† Appropriate comments from the public will be welcome at the beginning of this meeting, on topics specified on the Meeting Agenda. Appropriate comments from the public will be welcome at the end of this meeting on any subject germane to the Library District. Comments will be strictly limited to 3 minutes during each period and subject to additional limitations set forth in the Public Comment Policy. A complete version of the Public Comment Policy is available upon request.