



**FRANKFORT**  
PUBLIC LIBRARY DISTRICT  
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**Meeting of the Board of Trustees Agenda 04/25/2018 7:00 P.M.**

**Meeting location: Frankfort Public Library 21119 S. Pfeiffer Rd.**

**Frankfort, IL 60423**

**AGENDA**

1. Pledge
2. Roll Call
3. Introduction of Visitors
4. Public Comment – Agenda Items Only †
5. Approval of Minutes of the 2/28/2019 meeting  
(Action)  
**Motion to approve the Minutes of the February 28 meeting (2<sup>nd</sup>; Discuss; Vote)**
6. Treasurer's Report – March, 2019  
(Review)
  - a. Balance sheet March 31, 2019
  - b. Review of Bills – February-March, 2019 (Action)  
**Motion to approve the bills for February-March, 2019 (2<sup>nd</sup>; Discuss; Vote)**
  - c. Financial Advisor
    - i Jamie Rachlin, President, Meristem Advisors, LLC
  - d. Cash Flow Projection through June 30, 2019
7. Correspondence
  - a. FOIA – Sally Kirkland re: Newsletter expenses (Info)
8. Unfinished Business
  - a. Budget vs Actual 3<sup>rd</sup> Quarter, 2018-2019 (Review)
  - b. Working Budget (Action)  
**Motion to approve working budget for FY 2019-2020 (2<sup>nd</sup>; discuss, vote)**
9. New Business
  - a. Auditor Proposals (Action)
    - i Hearne & Assoc.; Lauterbach & Amen  
**Motion to approve Auditor's contract from Lauterbach and Amen (2<sup>nd</sup>; discuss, vote)**

New Business Continued

- b. Financial Advisor selection (Action)
    - i Next available referendum election – March 17, 2020
    - ii Deadline Vote to approve referendum - December 5, 2019 meeting – November recommended

**Motion to approve contract with Meristem Advisors, LLC (2<sup>nd</sup>; Discuss; Vote)**
  - c. Library Foundation (Info)
    - Erin Skibinski
10. Librarian's Report
- a. FPLD Personnel
    - i Computer Desk Assistant replacement
    - ii Tech Services Reorg
    - iii Youth Services
  - b. Volunteer Fair – 160 visitors
  - c. Friends Book Sale - \$3,400
11. Public Comment on Library Business in General †
12. Trustee Comment
13. *Executive Session – if needed*
14. Adjournment

† Appropriate comments from the public will be welcome at the beginning of this meeting, on any subject germane to the Library District.

Appropriate comments from the public will be welcome at the end of this meeting, exclusively regarding items discussed during this meeting. Comments will be strictly limited to 3 minutes during each period and subject to additional limitations set forth in the Public Comment Policy. A complete version of the Public Comment Policy is available upon request.