



Meeting of the Board of Trustees
4/28/2022 7:00pm
21119 S. Pfeiffer Rd, Frankfort, IL 60423

REGULAR MEETING AGENDA

- 1. Call to Order**
- 2. Pledge**
- 3. Roll Call**
- 4. Introduction of Visitors**
- 5. Public Comment – Agenda Items Only †**
- 6. Minutes for Approval**
 - a. Board Meeting March 24, 2022 (Action)
Motion to approve the Minutes of the 3/24/22 Meetings.
- 7. Treasurer’s Report – March 2022**
 - a. Review of Bills, MasterCard, Amazon: March 2022 (Action: Roll Call Vote)
Motion to approve the March 2022 Bills.
 - b. Maintenance expenses
 - c. Line of Credit Status
 - d. Expense vs Budget
 - e. Balance sheet: March 2022
 - f. FY 2021-2022 Third Quarter Working Budget Review
- 8. Committee Reports**
 - a. Finance Committee
 - b. Policy & Personnel Committee
 - c. Building & Grounds Committee
 - d. Strategic Plan Committee
- 9. Correspondence**
 - a. None
- 10. Unfinished Business**
 - a. Auditor Contract (Action: Roll Call Vote)
Motion to accept the a proposal for auditing services for the audits of Fiscal Years ending in June 2022, June 2023, and June 2024.
 - b. HVAC Replacement Project (Action: Roll Call Vote)
Motion to approve hiring Dan Eallonardo to serve as the Library’s Owner’s Representative for the HVAC replacement project.
- 11. New Business**
 - a. Fixed Asset Capitalization Policy
 - b. Outstanding Check Policy (Action)
Motion to approve the Outstanding Check Policy as revised.
 - c. Credit Card Use Policy (Action)
Motion to approve the Credit Card Use Policy as revised.
 - d. Finance & Purchasing Policy (Action: Roll Call Vote)
Motion to approve the Finance & Purchasing Policy.
 - e. Facilities & Maintenance Policy (Action)
Motion to rescind the Facilities and Maintenance Policy.

- f. Security Camera System Upgrade (Action: Roll Call Vote)
Motion to approve the proposal from Heritage Technology Solutions to upgrade and replace the security camera system at a cost of \$6442.54.
- g. 2022 Salary Schedule (Action: Roll Call Vote)
Motion to approve the 2022 Salary Schedule.
- h. 2022-2023 Working Budget (Action: Roll Call Vote)
Motion to approve the 2022-2023 Working Budget.

12. Director's Report

13. Public Comment on Library Business in General †

14. Trustee Comment

15. Adjournment

† Appropriate comments from the public will be welcome at the beginning of this meeting, on topics specified on the Meeting Agenda. Appropriate comments from the public will be welcome at the end of this meeting on any subject germane to the Library District. Comments will be strictly limited to 3 minutes during each period and subject to additional limitations set forth in the Public Comment Policy. A complete version of the Public Comment Policy is available upon request.