



Artwork Display Policy	
ADOPTED DATE	07/22/1999
REVISED DATE	10/24/2024, 9/24/2026
REVIEW DATE	08/27/2015
REVISION #	2.2

LIBRARY POLICY

Artwork Display Policy

PURPOSE

Governing the display of works of art and craft by members of the public on library property. Combines and supersedes the previous "Artwork Display Policy" and "Display Case Exhibit Policy."

POLICY

The Frankfort Public Library District welcomes the opportunity to allow community groups, organizations, or individuals to use the designated display areas of the Library.

Acceptance of artwork by the Frankfort Public Library District does not constitute an endorsement by the Frankfort Public Library District of the group's or individual's policies or beliefs. The Library Director or designee will be responsible for selecting artwork, establishing and maintaining contact with community organizations, and for resolving any display conflicts. Final approval for display will be given by the Library Director.

Priorities for the use of designated display areas will be determined in the following order:

1. Frankfort Public Library District and Library related groups;
2. Official agencies and local governments serving the Frankfort Public Library District;
3. Individuals residing or organizations based in the Frankfort Public Library District; and
4. All others.

The Library reserves the right to decline the exhibition of artwork for any or no reason, regardless of availability of designated display areas. Unless otherwise approved by the Library Director, individuals or groups are limited to two requests to display artwork in the Library per calendar year.

Artwork is scheduled for exhibit for a period of one to three calendar months. Publicity for a display is the responsibility of the exhibitor. All artwork for display must be picked up within 14 days of the end of display or artwork becomes the property of the Frankfort Public Library District to be disposed of at the Library's discretion.

All materials are displayed at the SOLE RISK of the Exhibitor. All materials in the Library will be given reasonable care and protection within the limits of the general operation of the Library, but the Library and the Board of Trustees do not assume responsibility for damages or loss suffered on its premises, nor the cost of insurance coverage. Such costs, losses, damages, etc., are understood to be the responsibility of the organization or individual providing the display or exhibit. The Library does not carry insurance on any items owned by the exhibitor. Exhibitors are encouraged to insure the items on display; any such insurance shall name the Library as an additional insured. The Library will not provide storage for the property of organizations or individuals displaying in the Library. All exhibitors are required to sign the attached form which releases the Library from any responsibility for displayed items.

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PROHIBITED DISPLAYS

The material displayed and the manner in which it is displayed will be regulated to the extent necessary to prevent the display's physical characteristics from interfering with the Library patrons' or staff's use of the facilities for study, work, learning, and enjoyment. The Library welcomes expression of all viewpoints, but displays may not advertise commercial endeavors, advocate the election of specific candidates, or seek to influence the votes of a legislative body or the policy decisions of a governmental body. Furthermore, to prevent injury to Library patrons, material that threatens violence or intimidation of any individual or group, is obscene, defamatory, or invades a particular person's privacy may not be displayed. The Library has the sole and absolute discretion to remove any materials or displays violating these policies immediately.

Prices may not be affixed to any material on display, although an exhibitor's name, address, and telephone number may be posted. The Library will not facilitate the sale of any materials.