



FRANKFORT
PUBLIC LIBRARY DISTRICT
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Meeting of the Board of Trustees
21119 S. Pfeiffer Rd, Frankfort, IL 60423
1/22/2026 7:00pm

REGULAR MEETING AGENDA

1. Call to Order

2. Pledge

3. Roll Call

4. Introduction of Visitors

5. Public Comment – Agenda Items Only †

6. Minutes for Approval

- a. Regular Board Meeting December 11, 2025 (Action)

Motion to approve the Minutes of the Regular Board Meeting on 12/11/2025.

7. Treasurer's Report – December 2025

- a. Review of Bills, MasterCard: December 2025 (Action: Roll Call Vote)

Motion to approve the December Bills.

- b. Maintenance expenses

- c. Expense vs Budget

- d. Balance sheet: December 2025

- e. 2nd Quarter Financial Report

8. Committee Reports

- a. Finance Committee

- b. Policy & Personnel Committee

- c. Building & Grounds Committee

- i. Maintenance Checklist Assessment

- d. Strategic Plan Committee

9. Correspondence

- a. None

10. Unfinished Business

- a. Required and Recommended Renovation Work Project

- b. Reading Room Project

- i. Reading Room Budget Discussion

- ii. Reading Room Project Bids (Action: Roll Call Vote)

- c. Strategic Plan Discussion

11. New Business

- a. Photography & Recording Policy (Action)

Motion to approve the Photography & Recording Policy as revised.

- b. Reference & Readers' Advisory Policy (Action)

Motion to approve the revised Reference & Readers' Advisory Policy, formerly known as the Reference Service Policy.

- c. Whistleblower & Anti-Retaliation Policy (Action)

Motion to approve the Whistleblower & Anti-Retaliation Policy as revised.

- d. Volunteer Policy (Action)

Motion to approve the Volunteer Policy as revised.

- e. Policy Review: Telecommuting Policy
- f. Proposed Board Bylaw Revision: Remote Attendance Update
- g. Outreach Vehicle Fundraiser

12. Executive Session (If Required)—Review Executive Session Minutes

Motion to adjourn to closed session for the discussion of minutes of meetings lawfully closed under the Open Meetings Act, as permitted by the Open Meetings Act, ILCS 120/2(c)(21).

13. New Business (Con't.)

- h. Executive Session Meeting Minutes (Action)
Motion to open certain Executive session Minutes to the Public and keep still privileged minutes closed.
- i. Executive Session Recordings (Action)
Motion to approve the destruction of certain Executive session meeting recordings older than 18 months.

14. Director's Report

15. Public Comment on Library Business in General †

16. Trustee Comment

17. Adjournment

† Appropriate comments from the public will be welcome at the beginning of this meeting, on topics specified on the Meeting Agenda. Appropriate comments from the public will be welcome at the end of this meeting on any subject germane to the Library District. Comments will be strictly limited to 3 minutes during each period and subject to additional limitations set forth in the Public Comment Policy. A complete version of the Public Comment Policy is available upon request.