



Meeting of the Board of Trustees
21119 S. Pfeiffer Rd, Frankfort, IL 60423
9/25/2025 7:00pm

REGULAR MEETING AGENDA

1. Call to Order
2. Pledge
3. Roll Call
4. Introduction of Visitors
5. Public Comment – Agenda Items Only †
6. Minutes for Approval
 - a. Regular Board Meeting August 28, 2025 (Action)
Motion to approve the Minutes of the Regular Board Meeting on 8/28/2025.
7. Treasurer’s Report – August 2025
 - a. Review of Bills, MasterCard: August 2025 (Action: Roll Call Vote)
Motion to approve the August Bills.
 - b. Maintenance expenses
 - c. Expense vs Budget
 - d. Balance sheet: August 2025
8. Committee Reports
 - a. Finance Committee
 - b. Policy & Personnel Committee
 - c. Building & Grounds Committee
 - i. Quarterly Maintenance Review Checklist
 - d. Strategic Plan Committee
 - i. April-July 2025 Strategic Plan Report
9. Correspondence
 - a. None
10. Unfinished Business
 - a. Required and Recommended Renovation Work Project
 - i. Future Renovations
 - b. Renovation Committee
 - c. Community Solar Electric Opportunity (Action)
Motion to authorize NIMEC (Northern Illinois Municipal Electric Collaborative) to serve as broker and consultant in evaluating community solar options and provide a bid for the Library.
11. New Business
 - a. 2025 Tax Levy Ordinance (Action: Roll Call Vote)
Motion to approve the 2025 Tax Levy Ordinance.
 - b. Library Building Maintenance Tax Ordinance (Action: Roll Call Vote)
Motion to approve the Building Maintenance Tax Levy.
 - c. Policy Review: Outstanding Check Policy
 - d. Meeting Room Policy (Action)
Motion to approve the Meeting Room Policy as revised, effective for reservations on or after January 1, 2026.

- e. Circulation Sorting Room Floor Proposal (Action: Roll Call Vote)
Motion to approve the proposal for to replace the sorting room floor from FlooringAmerica in the amount of \$1605.00.
- f. Engineering Survey Proposals (Action: Roll Call Vote)
- g. Standards for IL Public Libraries Review: Ch. 10-11

12. Director's Report

13. Public Comment on Library Business in General †

14. Trustee Comment

15. Adjournment

† Appropriate comments from the public will be welcome at the beginning of this meeting, on topics specified on the Meeting Agenda. Appropriate comments from the public will be welcome at the end of this meeting on any subject germane to the Library District. Comments will be strictly limited to 3 minutes during each period and subject to additional limitations set forth in the Public Comment Policy. A complete version of the Public Comment Policy is available upon request.