



**FRANKFORT**  
PUBLIC LIBRARY DISTRICT  
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Meeting of the Board of Trustees  
21119 S. Pfeiffer Rd, Frankfort, IL 60423  
8/28/2025 7:00pm

**PUBLIC HEARING ON THE APPROVAL OF THE BUDGET & APPROPRIATION ORDINANCE  
FOR FY 2025-2026**

1. Call to Order
2. Roll Call
3. Introduction of Visitors
4. Public Comment on the Budget and Appropriation Ordinance for FY 2025-2026
5. Adjournment

**REGULAR MEETING AGENDA**

1. Call to Order
2. Pledge
3. Roll Call
4. Introduction of Visitors
5. Public Comment – Agenda Items Only †
6. Minutes for Approval
  - a. Regular Board Meeting July 24, 2025 (Action)  
*Motion to approve the Minutes of the Regular Board Meeting on 7/24/2025.*
7. Treasurer's Report – July 2025
  - a. Review of Bills, MasterCard: July 2025 (Action: Roll Call Vote)  
*Motion to approve the July Bills.*
  - b. Maintenance expenses
  - c. Expense vs Budget
  - d. Balance sheet: July 2025
8. Committee Reports
  - a. Finance Committee
  - b. Policy & Personnel Committee
  - c. Building & Grounds Committee
  - d. Strategic Plan Committee
9. Correspondence
  - a. None
10. Unfinished Business
  - a. Required and Recommended Renovation Work Project
    - i. Future Renovations
  - b. Renovation Committee

## **11. New Business**

- a. Special Reserve Fund Transfer (Action: Roll Call Vote)  
*Motion to transfer \$300,000 from the General Fund to the Special Reserve Fund, effective June 30, 2025.*
- b. Budget and Appropriation Ordinance for FY2025-2026 (Action: Roll Call Vote)  
*Motion to approve the Budget & Appropriation Ordinance for Fiscal Year 2025-2026.*
- c. StudioGC Proposal – Reading Room Project (Action: Roll Call Vote)  
*Motion to approve the proposal for architectural services from StudioGC in the amount of \$14,700.*
- d. Tree Removal Proposals (Action: Roll Call Vote)  
*Motion to approve the proposal from Precise Tree Care for tree removal in the amount of \$1125.*
- e. Heating Replacement Projects Proposal (Action: Roll Call Vote)  
*Motion to approve the proposal from Excel Electric in the amount of \$18,600 to remove and replace the air curtain, vestibule heater, and West End restroom baseboard heater.*
- f. Closing Loan Checking Account (Action: Roll Call Vote)  
*Motion to close the depleted and defunct Old Plank Trail governmental checking account ending in 8095.*
- g. Check Signer: Brooks Stenoish (Action: Roll Call Vote)  
*Motion to add Brooks Stenoish as a check signer to the Library's Old Plank Trail bank accounts.*
- h. Library Representation and Advocacy
- i. Illinois Public Library Annual Report (IPLAR)
- j. February Food for Fines Drive (Action: Roll Call Vote)  
*Motion to approve a Food For Fines event to run from Feb 1 to Feb 28, 2026.*
- k. Community Solar Electric Opportunity
- l. Standards for IL Public Libraries Review: Ch. 7-9

## **12. Director's Report**

## **13. Public Comment on Library Business in General †**

## **14. Trustee Comment**

## **15. Adjournment**

† Appropriate comments from the public will be welcome at the beginning of this meeting, on topics specified on the Meeting Agenda. Appropriate comments from the public will be welcome at the end of this meeting on any subject germane to the Library District. Comments will be strictly limited to 3 minutes during each period and subject to additional limitations set forth in the Public Comment Policy. A complete version of the Public Comment Policy is available upon request.