



FRANKFORT
PUBLIC LIBRARY DISTRICT
imagination • information • innovation

Meeting of the Board of Trustees
21119 S. Pfeiffer Rd, Frankfort, IL 60423
6/26/2025 7:00pm

REGULAR MEETING AGENDA

1. Call to Order

2. Pledge

3. Roll Call

4. Introduction of Visitors

5. Public Comment – Agenda Items Only †

6. Minutes for Approval

- a. Regular Board Meeting May 22, 2025 (Action)

Motion to approve the Minutes of the Regular Board Meeting on 5/22/2025.

- b. Special Board Meeting June 17, 2025 (Action)

Motion to approve the Minutes of the Special Board Meeting on 6/17/2025.

7. Administration of Oath of Office—Brooks Stenoish

8. Treasurer's Report – May 2025

- a. Review of Bills, MasterCard: May 2025 (Action: Roll Call Vote)

Motion to approve the May Bills.

- b. Maintenance expenses
- c. Capital Projects Fund Status
- d. Expense vs Budget
- e. Balance sheet: May 2025

9. Committee Reports

- a. Finance Committee
- b. Policy & Personnel Committee
- c. Building & Grounds Committee
 - i. Quarterly Maintenance Calendar Review
- d. Strategic Plan Committee

10. Correspondence

None

11. Unfinished Business

- a. Required and Recommended Renovation Work Project
 - i. Future Renovations
- b. Renovation Committee
- c. Board Orientation Follow-Up

12. New Business

- a. Non-Resident Library Card (Action)

Motion to participate in the State Library's non-resident card program for FY25-26 using the General Mathematical Formula fee method and continuing to waive fees for applicants under the age of 18.

- b. Staff Day Closure on October 17 (Action)

Motion to approve closing the Library to the public on Friday, October 17, 2025 for a Staff In Service Training Day.

- c. Summit Hill SD161 Intergovernmental Agreement for Educator Cards Amendment (Discussion)
- d. Check Signing Procedures Review
- e. Standards for IL Public Libraries Review: Ch. 1-3

13. Director's Report

14. Public Comment on Library Business in General †

15. Trustee Comment

16. Adjournment

† Appropriate comments from the public will be welcome at the beginning of this meeting, on topics specified on the Meeting Agenda. Appropriate comments from the public will be welcome at the end of this meeting on any subject germane to the Library District. Comments will be strictly limited to 3 minutes during each period and subject to additional limitations set forth in the Public Comment Policy. A complete version of the Public Comment Policy is available upon request.